

## Application for Non-degree Students

ACADEMIC YEAR	<input type="text"/>	SEMESTER [check one]	FALL <input type="checkbox"/>	SPRING <input type="checkbox"/>
			SUMMER I <input type="checkbox"/>	SUMMER II <input type="checkbox"/>
PROGRAM/COURSE	<input type="text"/>			
	Name of organization (if part of a partner college or university, name of institution)			

### Applicant Information

<input type="text"/>	
Last name/family name	
<input type="text"/>	
First & middle names	
<input type="text"/>	<input type="text"/>
Father's name	Mother's name
<input type="text"/>	<input type="text"/>
Gender	
<input type="text"/>	<input type="text"/>
Nationality	Present country of residence
<input type="text"/>	<input type="text"/>
Date of birth [MM/DD/YY]	Place of birth
<input type="text"/>	<input type="text"/>
National ID # (State ID or driver's license if a US citizen)	
<input type="text"/>	

### Contact Information

Please let us know immediately if any of your contact details below change at any time during the application process.

<b>MAILING ADDRESS</b>	
<input type="text"/>	<input type="text"/>
Street & number	Postal/zip code
<input type="text"/>	<input type="text"/>
City	Country
<b>PERMANENT ADDRESS</b>	
<input type="text"/>	<input type="text"/>
Street & number	Postal/zip code
<input type="text"/>	<input type="text"/>
City	Country
<b>PHONE NUMBERS &amp; E-MAIL</b>	
<input type="text"/>	<input type="text"/>
Telephone	Mobile
<input type="text"/>	<input type="text"/>
Email	
<b>EMERGENCY CONTACT INFORMATION [name(s), relationship to you, phone numbers]</b>	
<input type="text"/>	

### Educational History

Please list below all institutions (high schools, colleges, etc.) you have attended, starting with the most recent:

Name of Institution	Date Entered	Date Graduated	Diploma/Credentials

### Work Experience (if applicable)

List below any work experience or training you have, starting with the most recent. Also indicate if it was full-time or part-time.

Name of Firm or Organization	From	To	FT or PT?	Position

Please provide a brief description of your work, and your main areas of responsibility:

### Languages

What is your native language?

Do you have documentation of English language proficiency?  Yes  No

If yes, what documentation?

If no, when do you plan on obtaining documentation?

Please list below the languages (apart from English and your native language) that you are familiar with and your level of competency in speaking and writing the language—beginner, intermediate, advanced or proficient.

Language	Speaking Ability	Writing Ability	Qualification (major, certification, diploma, etc.)

### Source of Information

How did you first hear about Hellenic American University?

<input type="checkbox"/> Friend, relative, colleague, teacher	<input type="checkbox"/> Hellenic American College newsletter
<input type="checkbox"/> Search engine (e.g. Google, Bing.)	<input type="checkbox"/> Hellenic American College advertisement
<input type="checkbox"/> Higher education website (e.g Look4Studies, Semifind)	<input type="checkbox"/> Hellenic American College event
<input type="checkbox"/> Other	

## Declaration

I am applying for admission to the Hellenic American University as a non-degree student, offered in Athens, Greece at Hellenic American College. I understand that the decision to admit rests with the University. If admitted, I agree to abide by the rules and regulations of the Hellenic American University and to pay all tuition, fees, and expenses incurred by me there. I also understand that my personal information and papers (including amendments) are stored as part of my student record electronically on a database and manually. All personal information is treated strictly according to the Hellenic American University Student Records Privacy Policy, as set forth in the University catalog. This policy requires that all information be accurate, obtained fairly, and not divulged to people without permission or authority. It gives me the right to check the information held and to correct it if necessary. I am aware of the conditions of admission and the University's expectations. I confirm that to the best of my knowledge, the information contained in my application is complete and accurate.

## Data Privacy

Hellenic American College is collecting and will use the personal information you provide in this form in order to:

1. process your application for admission to the Hellenic American University's study abroad program and enroll you as a non-degree student in the University if you are admitted and decide to enroll;
2. provide you with information on events, activities and services that Hellenic American College offers or organizes, either independently or in cooperation with other organizations, under the condition that you provide your prior consent.

The information we have requested in this form will be maintained in digital and physical form and used only for the purposes described above. Your personal data will be sent to Hellenic American University in the United States so that it can create your student application record and, should you be accepted and decide to enroll, to officially admit you as a non-degree student. The Hellenic American College will keep your personal information only for as long as it has legal, regulatory or contractual responsibilities to maintain this information.

You have the right to access the personal information we maintain on you and to request a copy of this information; to correct inconsistent or inaccurate and complete any missing data; to delete or to restrict the processing of this data for matters explicitly defined by law; to receive the personal data concerning you in a structured, commonly used and machine-readable format; and to object to the processing of personal data for matters explicitly defined by law or withdraw his/her consent.

You can exercise these rights by submitting a relevant written request to Hellenic American College, Massalias 22, dataprivacy@haec.gr, to which Hellenic American College must answer within one month from its receipt. This deadline may be extended for two additional months if the complexity of your request or the number of requests in general require so. If you believe that Hellenic American College has infringed your data privacy rights, you have the right to file a complaint with the Hellenic Data Protection Authority ([www.dpa.gr](http://www.dpa.gr)). If you would like more information on Hellenic American College's data protection and privacy policy, please contact us at [dataprivacy@haec.gr](mailto:dataprivacy@haec.gr) or +30 210 368 0950.

- I hereby give my consent to Hellenic American College to process my data as described above (para. 2).

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_