

Graduate Programs Application Form

Academic Year	<input style="width: 90%;" type="text"/>	Term	<input style="width: 90%;" type="text"/>	Academic Program	<input style="width: 95%;" type="text"/>
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Applicant Information

Surname/Family Name:	<input style="width: 99%;" type="text"/>				
First & Middle Names:	<input style="width: 99%;" type="text"/>				
Gender:	Male <input type="checkbox"/>		Female <input type="checkbox"/>		
Title:	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other: <input style="width: 50%;" type="text"/>
Nationality:	<input style="width: 99%;" type="text"/>				
Present Country of Residence:	<input style="width: 99%;" type="text"/>				
Date of Birth:	<input style="width: 95%;" type="text"/>	Place of Birth:	<input style="width: 95%;" type="text"/>		

Please let us know immediately if any of your contact details below change at any time during the application process

Mailing Address	Permanent Address (if different from mailing)
Street & Number:	Street & Number:
City:	City:
Postal/Zip Code:	Postal/Zip Code:
Country:	Country:
Telephone:	Telephone:
Fax Number:	Fax Number:
E-mail:	E-mail:
Mobile Phone:	EMERGENCY CONTACT INFORMATION [name(s), relationship to you, phone numbers]
Are you employed full-time? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Business Address	
Company/Organization:	
City	
Telephone:	
Fax Number:	
E-mail:	
May we contact you at work by:	
Telephone? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Fax? Yes <input type="checkbox"/> No <input type="checkbox"/>	
E-mail? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Educational History

Please list all colleges and universities attended starting with the most recent:

Entry Date	Graduation Date	Institution & Country	Course of Study	Qualification obtained (diploma, certificate, etc)

Professional and Other Qualifications

Please list below all professional qualifications earned or additional training obtained, starting with the most recent:

Entry Date	Graduation Date	Institution & Country	Course of Study	Qualification obtained (diploma, certificate, etc)

English Language Ability

Do you have documentation of English Proficiency? YES NO
 If "yes" evidence? _____
 If "no", when do you plan on obtaining documentation? _____

Second Language Ability

Do you have documentation of the second foreign language (if involved) Proficiency? YES NO
 If "yes" evidence? _____
 If "no", when do you plan on obtaining documentation? _____

Greek language Ability (for non-Greek citizens)

Do you have documentation of the Greek language Proficiency? YES NO
 If "yes" evidence? _____
 If "no", when do you plan on obtaining documentation? _____

Additional Languages

Please list below any additional languages (apart from English, second foreign language (if involved) and your native language) that you are familiar with:

Language	Spoken			Written			Qualification (major, certificate, diploma, other etc)
	Elementary	Good	Excellent	Elementary	Good	Excellent	

Your Native Language _____

Computer Skills

Please indicate your familiarity with the following:

	Elementary	Good	Excellent
Word Processing			
Slide Show (PowerPoint)			
Internet			
Do you have a PC/laptop at home?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Do you have Internet access at home?	Yes <input type="checkbox"/> No <input type="checkbox"/>		

Other Academic Information

Please list any scholarships, awards and/other recognition earned in scholastic, cultural, or social environments:

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Professional Background

Employment Summary

Number of years of work experience at the start of the program

List positions starting with the most recent:

Dates		Company/Organization	Position	Full-time/Part-time	City & Country
From (M/Y)	Until (M/Y)				

Current Job Details

Job Title/Position Held:	
Company/Organization:	
Job Type:	

Please provide a brief description of your work and your main areas of responsibility:

.....

Professional Memberships:

.....

Military Service

	Completed	Deferred	Exempted	Not applicable
From ___/___/___ To ___/___/___				

Financial Planning

How do you plan to finance your studies?			
Self	Family	Employer	Other

Letters of Reference

Please provide the name, position and address of two persons who will provide letters of recommendation for you: At least one of your referees must be a person who has been involved in supervising either your recent academic work or professional development.

Name:		Name:	
Company/Organization:		Company/Organization:	
Position:		Position:	
Address:		Address:	
Postal/Zip Code:		Postal/Zip Code:	
Telephone:		Telephone:	
Fax Number:		Fax Number:	
E-mail:		E-mail:	

Essay

All applicants are required to answer the following essay question, which is designed to present unique information about the candidate's values, aims and ambitions for the future. The essay should be *word-processed on a separate sheet of paper*, and should not exceed 150 words.

Question:

"What are your short-term and long-term professional goals and how will a Hellenic American University graduate degree assist you in achieving these goals?"

Optional Information

Which other colleges/universities (if any) are you applying to?

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.....

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How did you first hear about the Hellenic American University?

- Colleague Fair Employer World Wide Web
 Press Professor Advertisement HAUUniv Student
 Other _____

Hellenic American University reserves the right to make inquiries concerning the accuracy of the information provided in the candidate's application. Decisions on admission are made in good faith on the basis of information provided by the applicant and his/her referees. If it is later discovered that false statements have been made or material information withheld or omitted, Hellenic American University reserves the right to withdraw an offer of admission or to terminate registration.

Declaration

I am applying for admission to Hellenic American University's graduate programs, offered in Athens, Greece through the Hellenic American College. I understand that the decision to admit rests with the University. If admitted, I agree to abide by the rules and regulations of the Hellenic American University and to pay all tuition, fees, and expenses incurred by me there. I also understand that my personal information and papers (including amendments) are stored as part of my student record electronically on a database and manually. All personal information is treated strictly according to the Hellenic American University Student Records Privacy Policy, as set forth in the University catalog. This policy requires that all information be accurate, obtained fairly, and not divulged to people without permission or authority. It gives me the right to check the information held and to correct it if necessary. I am aware of the conditions of admission and the University's expectations. I confirm that to the best of my knowledge, the information contained in my application is complete and accurate.

Signature of applicant: _____ Date: _____

Hellenic American College collects and uses personal information in order to communicate with the members of its public, to provide educational and cultural programs and services, and to improve the quality of services that it offers. The information we have requested in this form will be maintained in digital and/or physical form and used only for the purposes described above.

You have the right to reasonable access to the personal information we have on you, to request a copy of this information, and to correct it if inaccurate. To find out more, contact Hellenic American College at dataprivacy@haec.gr.